

FEE REFUND REQUEST

DOMESTIC BANK ACCOUNT



Students may be eligible for a refund due to various reasons, including but not limited to: overpayment of fees, withdrawal from their course or unit(s), approved retrospective withdrawal applications or visa refusals. All refund applications will be assessed in accordance with Murdoch University Fee Rules.

Student Central
1300 687 3624
studentcentre@murdoch.edu.au

Student Information

Student Number:

Course Code and Title:

Given Name:

Surname:

Reason for Request

Withdrawal from course/
unit

Overpayment of
fees

Visa
refusal

Other:

Payment Options

Refund back to original Credit Card

Please attach a copy of your Murdoch University payment receipt.

Electronic Funds Transfer (EFT) to Australian Bank Account

Account
Name:

Bank Name:

BSB or Branch
Number:

Account
Number:

Please Note:

- Refunds to a bank account will only be paid to this student's account. **Payments to a third party bank account will not be processed.**
- If original payment was made by credit card, the refund transaction will only be made to the same credit card.
- Murdoch is not liable for any bank fees, charges or variances. Variances and charges can be due to both the sender and the receiver's financial institutions.
- Your request may take up to 4 weeks to process, or longer over public holidays.
- Accuracy and legibility of details are the responsibility of the student. Incomplete, inaccurate or illegible forms will cause a delay in processing times.
- All correspondence regarding your request will be sent via the email account you have registered at Murdoch. You must regularly check your email for updates regarding your request.
- If you do not respond to a request for additional information within 4 weeks your application will be closed and you will need to complete a new application.
- Please refer to the refund conditions noted in the [Murdoch University Fee Rules](#).

Student Declaration

By submitting this form I agree to indemnify the University against any future claims arising out of or incidental to the payment of the refund of fees to me (e.g. bank transfer fees, currency exchange variations, lost cheque replacement). I confirm that the payment details I have provided are true and accurate and that Murdoch will not accept any liability where incorrect bank details have been provided.

Signature:

Date:

Please save a PDF copy of this form and send as an attachment via:

- 1) [MyAnswers](#) > Ask A Question, or
- 2) email to studentcentre@murdoch.edu.au

Please send from the email address recorded in MyInfo.

This form is best viewed in
Adobe Acrobat Reader.