



Student Services and Amenities Fee (SSAF) 2022 Allocation Report

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The *Higher Education Support (Student Services, Amenities, Representation and Advocacy) Guidelines 2022* require higher education providers to provide a publicly available report on student services and amenities fee (SSAF) allocations and actual expenditure for the year as part of their annual reporting. This *SSAF Allocation Report* is the form approved by the Minister.

1 SSAF Consultation and Achievements

Allocation of SSAF funding is governed by a dedicated Committee that includes the Guild President and Manager as voting members as well as senior Administrative and Academic Staff.

In accordance with Murdoch University Act 1973 (20A,(3)) no less than 50% of the SSAF fee collected is allocated to the Guild. Allocations also provide Health and Counselling, Career, Sport and Recreation opportunities and Student Advice. The remainder is distributed as project funding. In 2023 all expenditure will be managed as project requests. Committee meetings were held throughout the year to review income and expenditure and discuss future projects.

In 2022 SSAF funding enabled many achievements:

- Health and Counselling services employed medical professionals (3.5 FTE) who provided 600 Influenza Vaccines delivered 9,720 appointments in 2022.
- Murdoch developed "The Living Room" project to enable early intervention by offering centralised, easily accessible, and diverse wellbeing services. The number of Living Room sessions increased through the year. Popular offerings include access to therapy dogs, massages (in collaboration with Murdoch Chiro Clinic), art, music, and craft workshops. This initiative will develop in 2023 to further support new and continuing students.
- Student Success teams provided advice on navigating the University systems and support services. Of the 3463 students identified as at risk more than 70% achieved good standing within a semester. All international students who had been studying offshore were assigned their own advisor. This team also facilitated and attended campus events including enrolment labs and social activities designed to build community.
- Murdoch Active used SSAF funds to provide opportunities for sports and recreational activities, subsidised school holiday programs for primary school aged children of students, provided employment opportunities to Students manage the School Holiday Program
- Elite Athletes across a diverse range of sports were supported including Fiona Cullinane who swam the English Channel solo and qualified for the 2022 Open Water National Championships. Two members of the Australian Women's Lacrosse team were supported to complete in the World Championships
- SSAF funded a Clinical Psychologist (0.5 FTE) to provide counselling appointments and develop and deliver workshops specifically for International Students. Outreach activities to Korean, Iranian, Russian, and Ukrainian students following distressing events in their home countries was undertaken.
- Paid quarantine costs for 17 Veterinary and Nursing students so that they could be onshore for the start of their courses in early 2022 before borders officially opened.

2 SSAF Revenue Summary

Allocation for 2022 SSAF year was undertaken in late 2021, the budgeted SSAF income was revised down twice early in 2022 and the actual revenue significant less than the initial budget. This resulted in an overspend of \$70,829. SSAF invoiced for the 2022 period that remains unpaid is \$104,724.

	2022 Allocation \$ ¹	2022 Actual \$
SSAF Revenue	\$3,020,356	2,900,548
SSAF revenue carried forward from [insert previous reported year]	\$0	\$
Total SSAF funds available for 2022	\$	\$2,795,823
SSAF revenue carried over into 2023	\$	-\$175,553

¹ Allocation refers to the SSAF funds expected to be received in the reported year (i.e., budgeted SSAF revenue).

² SSAF revenue carried over to 2023 includes \$104,724 SSAF charged in 2022 but not collected and \$70,829 overspend in 2022.

3 SSAF Charge Summary

The student services and amenities fee (SSAF) charged to students must not be above the maximum fee for a calendar year. The maximum SSAF is indexed annually as required by the Higher Education Support Act 2003. In 2022 the maximum SSAF was \$316.

Student Status	2022 SSAF Charged per half year \$	Number of charges in each half year of 2022 (students)
Murdoch Campus Face-to-face (full-time)	\$158	14244
Murdoch Campus Face-to-face (part-time)	\$79	4874
Mandurah Campus Face-to-face (full-time)	\$118	663
Mandurah Campus Face-to-face (part-time)	\$59	388
Online (full-time or part-time)	\$39	3858
		24027

¹Note: Murdoch University determines and publishes a SSAF schedule for a period of 6 months (Jan to June and July to December). In 2022 the maximum charge was \$158 for each period. This means a single student who studied units in both periods will be represented twice in the above table.

²Note: As per Part 2 of the *Higher Education Support (Administration) Guidelines 2022* (Administration Guidelines), students studying on a part-time basis must not be charged more than 75 per cent of the maximum SSAF that a higher education provider determines for students studying on a full-time basis. The term “part-time basis” means a study load of less than 75 per cent of the normal full-time student load for the period to which the fee relates. At Murdoch University the fee relates to a 6 month period, a Full Time study for a 6 month period is 0.5 EFTSL, students enrolled in less than 0.375 EFTSL were charged the part time rate.

³Note: Students are categorised as full-time or part-time students based on the total EFTSL value of the units of study they undertook in each 6-month period in 2022.

Student Status	[2022 SSAF charged \$²	Approx. number of SSAF students remote learning [Insert reported year]⁴
Remote learning/Online only	\$39	385

⁴Note: The Department understands that not all higher education providers capture mode of study in their information systems and many students undertake a mixed mode of study such as face-to-face and remote learning. The data provided above is for students who undertook remote learning for 100% of their units of

4 SSAF Allocation Summary

Subsection 19-38(4) of the *Higher Education Support Act 2003* (the Act) provides a list of 19 allowable expenditure items which higher education providers may allocate and spend SSAF revenue on.

Please note, under subsection 19-38 of the Act, SSAF revenue must not be spent to support a political party or the election of a person as a member of the legislature of the Commonwealth, State or a Territory, or a local government body.

Key Area	2022 Total Allocation \$	2022 Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
providing food or drink to students at an on-campus campus event;	\$20,000	\$17,913	N/A	142
supporting a sporting or other recreational activity by students;	\$227,800	\$227,767		2,643
supporting the administration of a club most of whose members are students;	\$20,000	\$20,000	Yes	400
caring for children of students;	\$9,800	\$9,800	N/A	70
promoting the health or welfare of students;	\$678,284	\$653,262		12,084 21,270
helping students obtain employment or advice on careers;	\$289,668	\$284,028	Yes	21,271
helping students with their financial affairs;	\$10,000	\$10,000	Yes	334
supporting an artistic activity by students;	\$4,253	\$4,253		800
supporting students in creating and sending media content to other students;	\$30,822	\$8,300		21,270
helping students develop academic study skills outside of their scheduled unit activities;	\$70,231	\$34,449		31
advising on matters arising under the University's rules;	\$102,000	\$102,000		12,878
advocating students' interests in matters arising under the University's rules;	\$52,950	\$38,860	Yes	2,518
giving students information to help them in their orientation; and	\$48,322	\$31,800	Yes	7,574
helping meet the specific needs of overseas students relating to their welfare, accommodation and employment	\$63,454	\$61,999	Yes	687
Allocation Guild (minimum 50%), Guild expenditure attached separately	\$1,659,184	\$1,466,946		
Total	\$3,277,691	\$2,971,377		

Key Area	Total Allocation \$	[Year] Total Actual Spend \$	Are services available online?	Estimated No. of students accessing services
1. Health Services	\$	\$360,951		
2. Clubs or other associations (Clubs and Events)	\$	68,220		
a. Sporting	\$	\$		
b. Internal student politics	\$	\$456		
c. Gender, sexuality, ethnicity, race, or nationality-based	\$	\$		
d. Areas-of-study related e.g. law	\$	\$		
e. Other activities e.g. music, debate, chess	\$	\$243,341.93		
f. Other	\$	\$418,286.15		
3. Employment/career services (Volunteering and Employability)	\$	\$24,692		
4. Legal aid	\$	\$		
5. Other student amenities, Guild outlets / Facilities improvements	\$	\$621,753 \$125,000		
6. Student Services	\$	\$217,351		
Total	\$1,649,184	2,080,051.08		Includes \$784,585 and \$171,480 carried over from 2021 and 2022 respectively

5 Organisations, bodies, or third-party providers that received SSAF funding in 2022

Organisation Name ¹	Australian Business Number (ABN)	Supported Key Area	Total SSAF Funding Received \$	% of total SSAF Funding Received
Australian Womens lacrosse Team	31-124-440-124	supporting a sporting or other recreational activity by students;	1818.18	0.061%
A Digital Marketing	64-189-784-975	helping students obtain employment or advice on careers;	1200	0.040%
Department of Health	28 684 750 332	helping meet the specific needs of overseas students relating to their welfare, accommodation and employment	44280	1.490%
Headworks Consulting	13-245-912-438	supporting students in creating and sending media content to other students; and helping students obtain employment or advice on careers;	1800	0.061%
Holiday Inn	Reimbursed Student	helping meet the specific needs of overseas students relating to their welfare, accommodation and employment	1031.82	0.035%
Crown Plaza	Reimbursed student	helping meet the specific needs of overseas students relating to their welfare, accommodation and employment	1163.61	0.039%
Red Top Training	No ABN – UK based company	supporting a sporting or other recreational activity by students;	6714.69	0.226%

¹ Note: Only organisations, bodies or third-party providers who receive over \$1,000 in SSAF funding are expected to be disclosed above.

6 Declaration by Person of Authority

I, Matthew Evans, Director, Student and Library Services of Murdoch University, declare that the information provided in this Student Services and Amenities Fee (SSAF) Allocation Report is to the best of my knowledge true, complete and correct.



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Signature of Person making Declaration

Matthew Evans

.....
Full name of Person making Declaration

Director, Student and Library Services

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Position of Person making Declaration

09 February 2023

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Date